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15 OCT 1987
OTE #87-6326

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence
Deputy Director for Administration

FROM:
Director of Training and Education

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SUBJECT: Executive Seminar

1. I would like to request that you meet with members of the next Executive Seminar on Friday, 13 November from 1400-1500 hours in your Conference Room. This meeting will precede the week-long Seminar to be held at

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2. The Executive Seminar, required of all newly appointed members of the Senior Intelligence Service, focuses on executive leadership, including the qualities and competencies of successful leaders in government, industry, and education. We also view the Seminar as an opportunity for the new SIS officers to meet with senior leaders of the Agency in order to learn the latter's views on Agency directions and objectives as well as their expectations of these new officers. In this context, the views of the Director are, of course, of greatest importance.

3. I hope that you will be able to meet with members of the Seminar as I feel certain that they would benefit greatly from the opportunity to meet and exchange views with you on achievement of the goals you have set for this Agency.

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cc: Protocol Branch



SUBJECT: Executive Seminar

_____ I agree to meet with the Executive Seminar participants
on Friday, 13 November 1987, 1400-1500 hours in the
Director's Conference Room.

Alternate Dates

_____ 13 November, morning

X 12 November anytime

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